If you use your car for work you are entitled to claim the expenses that relate to the business costs of using your car to do your job as a tax deduction. There are a number of methods you can use to claim the car expenses.

**Method 1 – Cents per kilometre**

* Your claim is based on a set rate for each business kilometre you travel and you can claim a maximum of 5,000 kilometres under this method.  If you travel more than 5,000 kilometres the claim must be limited to 5,000 or you need to use an alternative method of claim. Diary records will suffice. Rate per KM for 2023–24: use 85 cents per kilometre. 2022–23: use 78 cents 2022 is 72c per KM and 2021- 72c.

 **Method 2 – Logbook**

* Your claim is based on the business use percentage of each car expense which is determined by a log book that must have been kept for a minimum 12 week period.  This log book must be updated every 5 years.
* You need odometer readings for the start and end of the period that you owned or leased the car.
* Detail all the kilometres you have travelled for the log book period.
* You can claim all expenses that relate to the operation of the car and you will need to keep receipts to justify your claim.

**You cannot claim** cost of normal trips between home and work as it is private.

The log book must record all business journeys made in the car during the selected 12 week period and record:

* when the log book period starts and ends
* the car's odometer readings at the start and end of the period
* the total kilometres travelled
* the total business kilometres travelled, and
* the business percentage.

For each journey the following must be recorded:

* the day the journey began and ended
* the car's odometer reading at the start and end of the journey
* the total kilometres travelled on the journey
* why the journey was made, and
* the total number of business kilometres travelled.